# rightparts order form….

**Please print this form to place your order…**

**By fax…**
Please complete the order form along and fax it to us on:
**0870 706 1224**

**or By post…**
Simply complete the order form and send it to us at our address as follows: Rightparts Sales, 3 The Knowlings, Whitchurch, Hampshire, RG28 7JW

| Quantity | Product Number | Description | Price each | Total |
|---|---|---|---|---|
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| | | | | |
| | | | | |
| | | Delivery | | £4.95 |
| | | | Subtotal | |
| | | | VAT at 20% | |
| | | | TOTAL | |

**If you would like assistance completing this form please telephone sales on: 01256 895955**

**Delivery…**
**Delivery is next working day for all available items for orders received before 12:00 noon. If an item is not available it will be placed on order and delivered as soon as available, typically within 7-10 days.**

**How to pay…**
**1. By cheque**
Simply complete the order form and send it to us along with your cheque made payable to: **IT Zone.**

**2. By credit card**
Simply complete the order form and send it to us and we will telephone you for your card payment details.
We accept payment by MasterCard, Visa, Visa Delta, Switch and Solo.

**Method of Payment…**

☐ I enclose a cheque with my order.

☐ Please telephone me for card payment details and debit the total value of my order from my credit or debit card.

Customer Signature:

Print Name:

Company Name:

Delivery Address:

Post Code:

Contact Tel:

Contact Fax:

Email address:

Your order reference (if any):

**Please add any note or special instruction here:**